

Worship & Music Director

Reports to: Senior Pastor, with additional accountability to the Staff-Parish Relations Committee

Directly Supervises: Staff Musicians

Status: Part-Time, Salaried

Fair Labor Standards Act status: non-exempt

Job Summary: The Worship Director is an organizational and spiritual leader who works with the Senior Pastor, staff musicians, and church volunteers to plan and implement meaningful weekly and special worship services at New Hope United Methodist Church.

Essential Functions:

- Work with the Senior Pastor to design and implement worship services and series;
- Coordinate the volunteer and staff musicians for each worship service (including praise band, pianist/organist, and special music from the congregation), ensuring musicians are adequately prepared for each service;
- Promote the development and growth of a diversity of music groups and performers;
- Introduce new music and ways of worship to the congregation while maintaining the integrity of existing styles of worship.

Other Responsibilities:

- Participate in Worship Committee meetings, inviting and encouraging the creative input of church members in the worship planning process;
- Maintain the church's music library;
- Maintain the church's worship supply inventory and storage area.

Minimum Qualifications:

- High school diploma;
- 3+ years ministry experience (volunteer or staff) in planning and leading worship;
- Musical skill, including the ability to play one or more instrument (including voice) and to read music;
- Demonstrated leadership skills.

Physical Requirements:

- Able to move freely in and out of the church building;
- Able to speak in a public forum.

Core Competencies:

- Worship Leadership: Designs and facilitates relevant and inspiring worship. Combines elements of theology, music, and art to promote experiences of the sacred. Crafts worship flow that reinforces a theme or purpose, and creates liturgical moments that embrace the work of the people in worship.
- Creativity & Innovation: Generates new ideas, and makes new connections among existing ideas to create fresh approaches. Takes acceptable risks in pursuit of innovation. Learns from mistakes. Has good judgment about which creative ideas and suggestions will work.
- Interpersonal Skills & Team Orientation: Demonstrates the ability to lead others. Understands and supports the importance of teamwork. Demonstrates the skills of active listening and openly accepts criticism. Holds others accountable in a spirit of love. Engages people positively, with a demeanor of optimism and abundance.

Time, Compensation, and Other Information

- The SPRC expects that this position will be part-time and will require an average of 8-12 hours each week. Annual salary will be \$9,500.
- The Worship Director is expected to be present for worship services on Sunday mornings and for important non-Sunday worship services (including Ash Wednesday, Maundy Thursday, Good Friday, and Christmas Eve). Dates and times for special worship services where the Worship Director is needed to be present will be communicated a minimum of 6 weeks in advance.
- There will be up to 8 Sundays each year where the Worship Director is not expected to be present, but is required to be involved in the planning of the worship service(s). These dates will be requested by the Worship Director and approved by the Senior Pastor a minimum of 4 weeks in advance.